

How Our Data Will Inform Action – Dog Bites

Steps for Planning – Steps 1-6

<p>THE DATA</p> <ul style="list-style-type: none"> ● What is the critical data to share? ● What insights does this data highlight? ● What is the best way to share this data, so the meaning-making is clear? 	<ul style="list-style-type: none"> – The focus of this data is on workplace safety of those working in the animal shelter. Specifically, we have data on the number of dog bites per year. – The data of dog bites by month and by year shows that 2013, 2014, and 2015 had the greatest number of dog bites in the month of July. – This data can be shared on a simple bar graph with a clear title breaking down all the workplace dog bites by month and by year.
<p>THE PEOPLE</p> <ul style="list-style-type: none"> ● Who needs to see this data? ● How are they connected to it? ● Do they have enough decision-making power to take action, if needed? 	<ul style="list-style-type: none"> – The shelter staff, specifically the training department and the leadership of the organization. – It appears that most bites are happening in July which is when most new shelter volunteers are joining the organization. – This group should have the power to change the training schedule so that enough resources are available to appropriately train all volunteers, and more resources are added prior to the summer months to cover the overflow of volunteers.
<p>THE PURPOSE</p> <ul style="list-style-type: none"> ● What action do these people need to take that would be clarified with this data? ● What decisions are being made that may be strengthened or explained with this data? ● Why is this information important to see at this time? 	<ul style="list-style-type: none"> – The purpose is to brainstorm ways to ensure new volunteers are appropriately trained on safety before they begin to work with dogs, especially in the summer months when the number of volunteers increases significantly. – We can also have a dialogue with staff members to learn more about what happened in each of these time periods. – Dog bites are not only a big liability but ultimately the organization may see volunteer membership decline which would impact operations of the shelter.



<p>THE TIME</p> <ul style="list-style-type: none">● How much time is available for this meeting?● What can reasonably be achieved in this amount of time?	<ul style="list-style-type: none">– This meeting will take place during our 90-minute bi-weekly staff meeting. Typically, this meeting has a 15-minute introduction and a 15-minute closing. That leaves us 60-minutes of total time for this session.– With this amount of time, we will only be able to focus on one element of our safety data, which relates only to dog bites.
<p>THE SPACE</p> <ul style="list-style-type: none">● How does the physical space limit or promote dialogue around the data?● How might you rearrange furniture and challenge where the “front” of the room stands?	<ul style="list-style-type: none">– We will meet in the office conference room. We are not able to move the conference table, but we can cluster chairs together in small groups to support dialogue. We can use the projector to show the few PowerPoint slides of the data, if needed or use handout if the technology isn’t working.– We will request beverages during this meeting.
<p>THE ACHIEVEMENTS</p> <ul style="list-style-type: none">● What will participants have accomplished by the end of this meeting?● What decisions need to be made or actions committed to by the close of the meeting?	<p>By the end of this meeting, participants will have:</p> <ul style="list-style-type: none">– Reacted to the data and engaged in a dialogue– Brainstormed ways to solve this issue– Named the next steps along with who will complete them and by when.