

## Visuals in Teaching – a visual cue

**GLP Client:** Global Learning Partners

**Event:** “SURE-Fire Meetings (a course about effective and efficient meetings)

**Example:** Use graphics or visual cue to draw attention to a repeated type of activity or information (in this case: a tool/pliers for facilitating meeting)

### SURE-Fire Meetings™

**7B** Focusing on your own meeting design, **write** down the voice (R, C, D) that you believe meeting members have for each Agenda item based on the selected Achievements you have already made.

**Exchange** ideas with another team near you.

- *What did you notice about your consideration of the best Voice of meeting participants for agenda items?*
- *How are your meeting different/the same in this regard?*

#### **TECHNIQUE: “Two-by-two” Discussions**

The “**two-by-two**” technique begins with pair work, where deep and safe dialogue can happen, and products can be generated that reflect each person’s thoughts. This pair work is then enhanced by *combining pairs*. In *foursomes*, the dialogue comes to the next level (usually to draw generalizations from the specific examples of each pair). This is inductive work (from specific to general). The two-by-two technique is useful in meetings where you want everyone involved, products created, and general conclusions drawn.



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