

2018 Learning Convening

Format 1: Chief Guest and Keynote Speakers

Thank you for agreeing to open the 2018 Learning Convening, “**Intensifying learning: Reflections on Evidence-based Programming to Reduce Violence Against Children in Schools and Communities in East Africa**”. This is our third annual event and we are glad that Kenya decided to host this event.

The opening event starts at 16:30 on Monday 29, October 2018 at the Grand Swiis Hotel, Kisumu. We invite you to join us at that time, where you will be met at the reception by our colleagues John Oduor and Fiona Marwa before being guided to a briefing room before the event starts.

We would like to share a few points:

- We believe that by the end of this learning convening, participants will have:
 - Deepened their understanding of and capacity to promote the culture of learning within their organizations
 - Shared and reflected on the concrete programming improvements which have emerged from learning
 - Started using Communities of Practices (CoPs) crafted around INSPIRE strategies to engage in deeper reflection on how to prevent and respond to VAC
 - Generated ideas for further advancing the learning agenda.
- The 60 participants attending this four-day event have been drawn from government and civil society who are working in the VAC sector.
- Of these 60 participants, some have been drawn from 8 organisations that are part of a Learning Cohort that was started in 2016.
- The event has been organized and co-hosted by Kenya Alliance for the Advancement of Children’s Rights (KAACR), ICS SP Africa and the Impact and Innovation Development Centre (IIDC).
- We ask you to please keep your remarks to a minimum of 10 minutes.
- You will be introduced by the hosts: Beatrice Ogutu, Director of ICS SP and Timothy Ekesa, Executive Director KAACR.
- Should you have any queries please feel free to contact John Oduor, Regional Coordinator, KAACR.

Thank you,

The Hosting Team

Format 2: Group Session Moderators

Thank you for agreeing to moderate group discussions during Session 6 “**Framing Learning around the INSPIRE Strategies to end VAC – Communities of Practice at work**”. Given your extensive experience and expertise in this sector we would like to ask you to guide the session by framing the INSPIRE strategy and then opening up the floor to each of your presenters in the session. We have invited them to speak because they have something to share and we are eager to learn. To help maximize your time, here are some tips for success:

1. The group discussions start at 09:00 and end at 15:30. Please come to the allocated room by 08:30 on Wednesday 31, October 2018 so that you meet your presenters.
2. You have been allocated a room with a projector, flip chart stands and other relevant stationery. If you have other special requests or needs, please let us know in advance.
2. In order to direct the sharing, we suggest that you remind the presenters to clearly answer the following:
 - *What VAC problem does the model seek to address?*
 - *What was the magnitude of the problem before intervention?*
 - **How does the model work (what is the theory of change)?**
 - *How was the model applied in the context (who was targeted, what strategies/ activities /processes?)*
 - *What measurable VAC related results have been realised so far?*
3. Probe and invite participants to ask questions after each presentation. Engagement is key for sharing and learning together.
4. Invite some solo time for personal reflection on the what was shared and the ideas offered. Participants need time for *personal* meaning-making, and planning.
5. Together as a group, decide what will be shared with the entire group at the end of the day.

Thank you,

The Hosting Team

Format 3: Key Points for Each Presenter

Thank you for agreeing to present your model during Session 6 “**Framing Learning around the INSPIRE Strategies to end VAC – Communities of Practice at work**”. We are particularly thankful that you are willing to share your experiences so that your group can all learn from you as we move towards creating communities of practice.

In order to ensure learning and maximize the possibility of personal action planning as a result of this learning, we recommend the following:

- **Come early.** Please come to the allocated room by 08:30 Wednesday 31, October 2018. You need to check in with the Session Moderator, ask any last-minute questions and hear about changes that may have happened.
- **Introduce yourself to the other panellists in advance.** You will speak more clearly and be better able to link your presentation to the stories of others if you have met and get to know each other.
- **Stay on topic.** Each member of the panel has something different to offer to the topic of the day.
- **Be clear and succinct.** Respond directly to questions asked and help the conversation to stay focused.
- **Trust the Moderator.** This person has been asked to guide the dialogue and ensure learning.
- **Offer tips or lessons learned.** The audience is keen to learn from you and your experiences. Offering specific tips and words of advice or caution will be especially helpful.
- **Ensure a deep understanding of the topic** and purpose of Session 6 around Learning. The more you speak directly to why the audience is there, the more engaged they will be. Select your focus and stick to it.
- **Bring hard-copies of all your documents.** Your presentation will be projected on a screen but we advise that you bring a print-out of your presentation.
- **Monitor your time.** You have an hour to present and field questions, so we ask you to please monitor your time. Your time is short, so make every word count. Practicing what you want to say in advance can help. The Moderator will also assist with time management.
- **Stay focused.** Please remember to focus your presentation around the following:
 - VAC problem does the model seek to address?
 - What was the magnitude of the problem before intervention?
 - *How does the model work (what is the theory of change)?*
 - How was the model applied in the context (who was targeted, what strategies/ activities /processes?)
 - What measurable VAC related results have been realised so far?

Should you have any queries around your session, please contact Fiona Marwa on fmusana@iidcug.org with cc to Samalie Lutaaya on Slutaaya@iidcug.org .

Thank you, The Hosting Team